

Master's Examination Procedures

Form a Supervisory Committee

The supervisory committee should be formed prior to the master's examination and should consist of the Physics Advisor (who acts as Chair) and at least one, but preferably two, additional members of the graduate faculty.

Submit a Master's Degree Request to the Graduate School

The Master's Degree Request is on the Web. You will find request requirements, request submission periods, and a link to the online request at <http://www.grad.washington.edu/stsv/mastapp.aspx>. **Note:** Students should select "non-thesis" when asked about program of study.

A list of UW Graduate School degree requirements is available on the Web at <http://www.grad.washington.edu/stsv/mastersinfo.htm>. In addition to Graduate School requirements, you must complete the core courses with at least a 3.0, complete at least three credits of physics 600 (independent study), pass a master's examination, and submit a written report to the Graduate Program Assistant (PAB C139B) before a Master's Degree will be awarded.

Schedule the Master's Examination

Determine the day/date/time of your Master's Examination and reserve a room.

- PAT C520: Receptionist in the Physics Department main office – reception@phys.washington.edu
- PAT C421 (morning): INT – 685-3360 or PAT C411
- PAT C421 (afternoon) and most other rooms in the Physics/Astronomy Building: Laura Clement – lclement@u.washington.edu or PAT C136
- Your Physics Advisor may also have access to a conference room.

Submit a Master's Examination Form to the Physics Department

The Physics Master's Examination Form is on the Web. The form should be submitted at least two weeks before the scheduled date of the master's examination. See http://www.phys.washington.edu/ms_forms.htm

Pass the Master's Examination

The student's file, including the degree warrant (Request for Master's Degree), will be given to the supervisory committee Chair (Physics Advisor) before the exam. Following a satisfactory examination, the degree warrant must be signed by the supervisory committee members and submitted to the Physics Graduate Program Assistant (PAT C139B) **before** the last day of the quarter if the degree is to be conferred that quarter.

Submit a Written Report to the Physics Graduate Program Assistant

A printed copy of the report in final form must be submitted to the Physics Graduate Program Assistant (PAT C139B) **before** the last day of the quarter in which the degree is to be conferred.